



## **Internship Nanotechnology Industries Association**

**The Nanotechnology Industries Association (NIA) is the leading voice of the nanotechnology industries.** On behalf of membership across Europe and around the world, we support the development of nanotech innovations that improve the lives of consumers, preserve our environment and advance our world.

NIA and our Members are committed to the safe, sustainable and beneficial use of nanotechnology and nanomaterials across all industries. We believe in fostering a better understanding of nanotechnology's important role in society and building a positive global environment for nanotech innovation.

### **Internship**

The NIA has an opportunity for a person to join us from September 2018 and play a core role in our Brussels office plus European travel. The successful candidate will undertake tasks including:

#### NIA project support

- Support to collate project information from wider project partners
- Website and newsletter support
- Event administration
- Provide assistance with project reporting

#### NIA Member service support

- Event administration
- Website, newsletter and social media updates
- Participation in Brussels-based meetings
- Membership development support

### **We offer**

The candidate will have the opportunity to join a motivated small team and gain direct, in depth experience with industry actors in the tasks of delivering nanotechnology innovation within a robust regulatory framework. The candidate will develop a cv with task leadership

Minimum 6 month placement with possibility to renew for an additional 6 months

The internship is reimbursed – details provided on request

### **Your profile**

- Higher degree relevant to either scientific or public affairs
- Minimum two languages including fluent written and spoken English
- Self-motivated and able to perform under pressure of deadlines and events
- Proficient with Microsoft Office, social media and website activities
- Strong work ethic and willingness to work across the NIA team

### **Interested?**

Please send a detailed cv with covering letter to [claire.skentelbery@nanotechia.org](mailto:claire.skentelbery@nanotechia.org)

### **Deadline**

July 6